



**Vernon Hills Park District
Board of Park Commissioners
Annual Board Meeting**

**May 23, 2024- 6:00 P.M
635 N. Aspen Drive
Vernon Hills, IL 60061**

Minutes

1. Call to Order

President Doerhoefer called the meeting to order at 6:06 p.m.

2. Pledge of Allegiance

President Doerhoefer led the Pledge of Allegiance.

3. Roll Call

Present: Commissioners Robbins, Jacobs, Giraldo, Sente, Doerhoefer.

Staff: Jeff Fougerousse, Lacy Marinenko, Jessica Mitchell, Cheryl Buhmann, Amy Darling.

4. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

A. Minutes of the Regular Board Meeting April 25, 2024

B. Minutes of the Decennial Committee on Local Government Efficiency Meeting April 25, 2024

C. Minutes of the Special Board Meeting May 9, 2024

D. Payables & Payroll through May 23, 2024 in the amount of \$1,277,521.77.

President Doerhoefer asked for a motion to approve the Omnibus Vote Agenda.

Motion by Commissioner Robbins.

Second by Commissioner Jacobs.

Discussion: None.

Ayes: Commissioner Giraldo, Jacobs, Robbins, Sente, Doerhoefer.

Nays: None. Motion Carries



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5. Financial Reports for the Period Ending April 30, 2024

President Doerhoefer asked Superintendent Mitchell if there any changes to the financial reports on file for the period ending April 30, 2024. No changes were reported.

6. Welcome to Visitors and Guests - Public Comment Period

President Doerhoefer stated that the Board will now hear remarks from the public. Remarks will be limited to three minutes and no board response will be given. President Doerhoefer asked if there were any remarks to be heard. No remarks were heard.

7. Reports and Communication

- A. Finance and HR Superintendent – Jessica Mitchell – report on file.
- B. Marketing & Communications Manager- Cheryl Buhmann – report on file.
- C. Facility Manager- Lacy Marinenko – report on file.
- D. Executive Director- Jeff Fougrousse- report on file. Jeff also provided report information for parks and recreation superintendents who were not present at meeting. Those reports are on file also.
- E. Commissioner/Committee Reports and Communications- none.
- F. Board Correspondence -none.

8. Unfinished Business- none.

9. New Business

A. 2024-2025 Board Officer Election: President and Vice-President

Secretary Fougrousse asked for nominations for the election of the Park Board President. Vice President Sente nominated Commissioner Doerhoefer for the office of Park Board President. Secretary Fougrousse asked ask if there are any other nominations to be heard. Hearing none, Secretary Fougrousse asked for a second to the nomination. Commissioner Robbins seconded the nomination. Secretary Fougrousse asked for a roll call by voice vote. Ayes: Jacobs, Giraldo, Robbins, Sente, Doerhoefer. Nays: None
Commissioner Doerhoefer is hereby elected Park Board President.

Secretary Fougrousse asked for nominations for the election of the Park Board Vice President. Commissioner Jacobs nominated Commissioner Sente for the office of Vice President. Secretary Fougrousse asked ask if there are any other nominations to be heard. Hearing none, Secretary Fougrousse asked for a second to the nomination.

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Commissioner Giraldo seconded the nomination.
Secretary Fougrousse asked for a roll call by voice vote.
Ayes: Robbins, Giraldo, Jacobs, Sente, Doerhoefer.
Nays: None
Commissioner Sente is hereby elected Park Board Vice President.

B. 2024-2025 Board Officer Appointments: Secretary, Treasurer, Attorney

President Doerhoefer asked for a motion to appoint Executive Director Fougrousse as the Board Secretary, Superintendent Jessica Mitchell as the Board Treasurer and Tressler, LLP as the Board Attorney.

Motion by Commissioner Robbins.
Second by Commissioner Jacobs.
Discussion: None.
Ayes: Commissioner Giraldo, Jacobs, Robbins, Sente, Doerhoefer.
Nays: None. Motion Carries.

C. 2024-2025 Committee Liaison Board Member Assignments

1. School District 73- President Doerhoefer appointed Commissioner Jacobs as the Liaison
2. Village of Vernon Hills - President Doerhoefer appointed Commissioner Sente and himself as the Liaisons.

D. 2024-2025 Board Committee Assignments

1. Park District Advisory Committee-President Doerhoefer appointed Commissioner Giraldo to this committee
2. Audit Committee- President Doerhoefer appointed Commissioner Robbins to this committee.
3. Board Development Committee- President Doerhoefer appointed Vice President Sente to this committee.

E. Ordinance 04-24: An Ordinance Making a Combined Annual Budget & Appropriation of Funds for the Vernon Hills Park District for the Fiscal Year Beginning June 1, 2024 and Ending May 31, 2025.

President Doerhoefer asked for a motion to approve Ordinance 04-24.

Motion by Commissioner Giraldo.
Second by Commissioner Robbins.
Discussion: None.
Ayes: Commissioner Giraldo, Robbins, Jacobs, Doerhoefer, Sente.
Nays: None. Motion Carries





F. CIP 2024-2028 Adoption

President Doerhoefer asked for a motion to approve the 2024-2028 Capital Improvement Plan.

Motion by Commissioner Giraldo.

Second by Commissioner Sente.

Discussion: None.

Ayes: Commissioner Jacobs, Giraldo, Robbins, Sente, Doerhoefer.

Nays: None. Motion Carries

G. 2024 Spa and Steam Retile Bid Award

President Doerhoefer asked for a motion to award this project to Iskalis American Floorshow out of Gurnee for the amount of \$66,400.00.

Motion by Commissioner Robbins.

Second by Commissioner Jacobs.

Discussion: None.

Ayes: Commissioner Robbins, Jacobs, Giraldo, Sente, Doerhoefer.

Nays: None. Motion Carries

H. 2024 Fairgrounds Pavilion Concrete Bid Award

President Doerhoefer asked for a motion to award this project to Schaeffges Brothers Inc. out of Wheeling for the amount of \$72,700.00.

Motion by Commissioner Giraldo.

Second by Commissioner Sente.

Discussion: None.

Ayes: Commissioner Jacobs, Giraldo, Robbins, Sente, Doerhoefer.

Nays: None. Motion Carries

I. Lakeview and Sullivan Center Roofing Recommendation

President Doerhoefer asked for a motion to award the Lakeview Fitness roof project to Anthony Roofing in the amount of \$458,136.





Motion by Commissioner Sente.
Second by Commissioner Giraldo.
Discussion: None.
Ayes: Commissioner Robbins, Jacobs, Giraldo, Sente, Doerhoefer.
Nays: None. Motion Carries

President Doerhoefer asked for a motion to award the Sullivan Community Center roof project to Anthony Roofing in the amount of \$317,000.

Motion by Commissioner Robbins.
Second by Commissioner Jacobs.
Discussion: None.
Ayes: Commissioner Giraldo, Robbins, Jacobs, Sente, Doerhoefer.
Nays: None. Motion Carries.

J. Pride Month Proclamation – President Doerhoefer read aloud a proclamation recognizing June as Pride Month within the Vernon Hills Park District.

10. Commissioner Comments

- A. Commissioner Sente – Thank you Commissioner Robbins for running the April Park Board Meeting; Thank you to the Decennial Committee members for their valued opinions and continued involvement. Thank you to the Village of Vernon Hills for their partnership on the concrete work; the park board recognizes the importance of government entities working together to save taxpayer costs and a very special thanks to community for survey results.
- B. Commissioner Robbins – Congratulations to Commissioners Doerhoefer and Sente for their continued terms of public service.
- C. Commissioner Giraldo- none this evening.
- D. Commissioner Jacobs – none this evening.
- E. Commissioner Doerhoefer – Echoing Commissioner Sente, thank you for the vote of confidence to run park board meetings moving forward. Officer Weber of the Vernon Hills Police Department unexpectedly lost her husband. The Vernon Hills Park District provides its thoughts and prayers to her and her family during this time of need.

11. Closed Session Pursuant to Section 2(C)(1) of the Illinois Open Meetings Act.

President Doerhoefer asked for a motion to enter into closed session Pursuant to Section 2(c)(1) of the Illinois Open Meetings Act to discuss personnel matters.

Motion by Commissioner Robbins.
Second by Commissioner Sente.
Discussion: None.



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Ayes: Commissioner Jacobs, Robbins, Giraldo, Sente, Doerhoefer.
Nays: None. Motion Carries.

At 7:47pm, the Board returned to Open Session.

Present: Commissioners Robbins, Jacobs, Giraldo, Sente, Doerhoefer.

President Doerhoefer stated that the Board met in Closed Session under Section 2(C)(1) of the Illinois Open Meetings Act to discuss:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.

President Doerhoefer stated that no action was taken in the Closed Session.

The audiotape of this Closed Session will be in the custody of Executive Director Jeff Fougrousse.

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 7:49 p.m.

David Doerhoefer, Park Board President

Jeff Fougrousse, Park Board Secretary

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