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**Vernon Hills Park District  
Board of Park Commissioners  
Regular Board Meeting**

**April 25, 2024  
635 N. Aspen Drive  
Vernon Hills, IL 60061**

**Minutes**

Commissioner Giraldo nominated Commissioner Robbins as President Protempore for the meeting.  
Commissioner Jacobs seconded the motion  
Under proper motion, second and voice vote by members present, motion carries.

**1. Call to Order**

President Protempore Robbins called the meeting to order at 6:00 p.m.

**2. Pledge of Allegiance**

President Protempore Robbins led the Pledge of Allegiance.

**3. Roll Call**

Present: Commissioners Robbins, Jacobs, Giraldo

Absent: Commissioner Sente, Commissioner Doerhoefer.

Staff: Jeff Fougousse, Mark Fleishman, Lacy Marinenko, Tom Ritter, Jessica Mitchell, Cheryl Buhmann, Amy Darling.

Guest: Ken Schaeffges.

- 4. Omnibus Vote Agenda** – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.
- A. Minutes of the Special Meeting March 21, 2024
  - B. Minutes of the Regular Meeting March 21, 2024
  - C. Payables & Payroll through April 25, 2024 in the amount of \$936,573.61.

President Protempore Robbins asked for a motion to approve the Omnibus Vote Agenda.

Motion by Commissioner Jacobs.

Second by Commissioner Giraldo.

Discussion: None.



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Ayes: Commissioner Giraldo, Jacobs, Robbins.  
Nays: None. Motion Carries

## 5. Financial Reports for the Period Ending March 31, 2024

President Protempore Robbins asked Superintendent Mitchell if there any changes to the financial reports on file for the period ending March 31, 2024. No changes were reported.

## 6. Welcome to Visitors and Guests - Public Comment Period

President Protempore Robbins stated that the Board will now hear remarks from the public. Remarks will be limited to three minutes and no board response will be given. President Protempore Robbins asked if there were any remarks to be heard. No remarks were heard.

President Protempore Robbins welcomed Ken Schaeffges of Schaeffges Construction to the podium to provide an update on the Turtle Creek Water Park Sprayground project. Ken provided the board with construction updates and noted that the project continues to be ahead of schedule. A drone video of the progress was played giving an aerial view of the progress. Ken offered to return to the board meeting next month with further updates on progress.

## 7. Unfinished Business – none.

## 8. New Business

### A. 2024-2025 Executive Director Workplan

President Protempore Robbins asked for a motion to approve the 2024-2025 Executive Director Workplan.

Motion by Commissioner Giraldo.

Second by Commissioner Jacobs.

Discussion: None.

Ayes: Commissioner Jacobs, Giraldo, Robbins.

Nays: None. Motion Carries

### B. Ordinance 03-24; An Ordinance Declaring as Surplus and Authorizing the Sale or Other Conveyance of Surplus Personal Property of the Vernon Hills Park District, Lake County, Illinois.

President Protempore Robbins asked for a motion to approve Ordinance 03-24.

Motion by Commissioner Jacobs.

Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Giraldo, Jacobs, Robbins.

Nays: None. Motion Carries

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**C. 2024-2028 District Comprehensive Plan.**

President Protempore Robbins asked for a motion to approve the 2024-2028 Comprehensive Plan.

Motion by Commissioner Jacobs.

Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Giraldo, Jacobs, Robbins.

Nays: None. Motion Carries

**9. Reports and Communication**

**A.** Marketing & Communications Manager- Cheryl Buhmann- report attached.

**B.** Finance and HR Superintendent – Jessica Mitchell – report attached.

**C.** Parks Superintendent- Mark Fleishman -report attached.

**D.** Recreation Superintendent- Tom Ritter – report attached.

**E.** Facility Manager- Lacy Marinenko – report attached.

**F.** Executive Director- Jeff Fougerousse -report attached.

**G.** Commissioner/Committee Reports and Communications- none.

**H.** Board Correspondence – none.

**10. Commissioner Comments**

**A.** Commissioner Giraldo- nothing this evening.

**B.** Commissioner Jacobs – nothing this evening.

**C.** Commissioner Robbins- nothing this evening.

**11. Adjournment**

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 6:45 p.m.

Bruce Robbins, Park Board President Protempore

Jeff Fougerousse, Park Board Secretary



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