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**Vernon Hills Park District  
Board of Park Commissioners  
Regular Board Meeting**

**March 21, 2024  
635 N. Aspen Drive  
Vernon Hills, IL 60061**

**Minutes**

**1. Call to Order**

President Doerhoefer called the meeting to order at 7:02 p.m.

**2. Pledge of Allegiance**

President Doerhoefer led the Pledge of Allegiance.

**3. Roll Call**

Present: Commissioners Robbins, Jacobs, Sente, Giraldo, Doerhoefer

Staff: Jeff Fougerousse, Mark Fleishman, Lacy Marinenko, Tom Ritter, Jessica Mitchell, Cheryl Buhmann, Amy Darling.

Guest: Reshma Kancharla.

**4. Omnibus Vote Agenda** – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

**A.** Minutes of the Special Meeting February 22, 2024

**B.** Minutes of the Regular Meeting February 22, 2024

**C.** Payables & Payroll through March 21, 2024 in the amount of \$845,386.61.

President Doerhoefer asked for a motion to approve the Omnibus Vote Agenda.

Motion by Commissioner Robbins.

Second by Commissioner Sente.

Discussion: None.

Ayes: Commissioner Giraldo, Robbins, Jacobs, Sente, Doerhoefer

Nays: None. Motion Carries

**5. Financial Reports for the Period Ending February 29, 2024**



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President Doerhoefer asked Executive Director Fougousse if there any changes to the financial reports on file for the period ending February 29, 2024. No changes were reported.

**6. Welcome to Visitors and Guests - Public Comment Period**

President Doerhoefer stated that the Board will now hear remarks from the public. Remarks will be limited to three minutes and no board response will be given. President Doerhoefer asked if there were any remarks to be heard. No remarks were heard.

President Doerhoefer welcomed Vernon Hills High School Student Reshma Kancharla. Reshma is attending the board meeting as part of a Civic Engagement Project that will fulfill an Illinois graduation requirement.

**7. Unfinished Business – none.**

**8. New Business**

**A. Resolution 01-24 Display of Tentative Budget for Public View**

President Doerhoefer asked for a motion to approve Resolution 01-24.

Motion by Commissioner Jacobs.

Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Robbins, Giraldo, Jacobs, Sente, Doerhoefer

Nays: None. Motion Carries.

**B. 2024 Vertical Lift Removal and Installation Bid Award**

President Doerhoefer asked for a motion to award this contract to Garaventa Lifts in the amount of \$30,967.00.

Motion by Commissioner Sente.

Second by Commissioner Robbins.

Discussion: None.

Ayes: Commissioner Jacobs, Robbins, Giraldo, Sente, Doerhoefer

Nays: None. Motion Carries.

**C. Hartmann Park Project Bid Award**

President Doerhoefer asked for a motion to award a contract for improvements outlined in the base bid to Schroeder Asphalt Services of Marengo, Illinois, in the amount of \$1,232,126.78.

Motion by Commissioner Jacobs.

Second by Commissioner Giraldo.



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Discussion: Commissioner Robbins noted that one bid was reported as received for this project and asked if another bid process should be initiated. Executive Director Fougousse explained that 7 other contractors were verified to have picked up bid documents but determined that their other summer projects prevented them from putting in their bid. Executive Director Fougousse expressed confidence in the bidding contractor and project management expectation. No further bid action is necessary.

Ayes: Commissioner Giraldo, Robbins, Jacobs, Sente, Doerhoefer

Nays: None. Motion Carries.

#### D. Turtle Creek Pool House Main Entry Remodel Bid Award

President Doerhoefer asked for a motion to award the contract to Camosy Construction in the amount of \$166,852.00 which includes their base bid and alternate for soffit and painting.

Motion by Commissioner Jacobs.

Second by Commissioner Robbins.

Discussion: None.

Ayes: Commissioner Giraldo, Robbins, Jacobs, Sente, Doerhoefer

Nays: None. Motion Carries

#### E. Semi Annual Review of Closed Minutes/Audiotapes

President Doerhoefer asked for a motion to withhold release of closed session minutes of 11/20/14 as the need for confidentiality still exists as to the minutes.

Motion by Commissioner Robbins.

Second by Commissioner Jacobs.

Discussion: None.

Ayes: Commissioner Jacobs, Robbins, Giraldo, Sente, Doerhoefer

Nays: None. Motion Carries.

President Doerhoefer asked for a motion to destroy the audio tape from the closed session held on 05/26/22, it having been determined by the Board that appropriate minutes were recorded as approved, and the written minutes meet the requirements of the Open Meetings Act, and at least 18 months have passed since the meeting was held.



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Motion by Commissioner Robbins.

Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Giraldo, Robbins, Jacobs, Sente, Doerhoefer

Nays: None. Motion Carries.

## 9. Reports and Communication

A. Marketing & Communications Manager- Cheryl Buhmann- report attached.

B. Finance and HR Superintendent – Jessica Mitchell – report attached.

C. Parks Superintendent- Mark Fleishman -report attached.

D. Risk Manager- Amy Darling – report attached.

E. Recreation Superintendent- Tom Ritter – report attached.

F. Facility Manager- Lacy Marinenko – report attached.

G. Executive Director- Jeff Fougerousse -report attached.

H. Commissioner/Committee Reports and Communications- none

I. Board Correspondence - President Doerhoefer read aloud a letter from Carrie Fullerton, Chair of the IAPD/IPRA Joint Legislative Committee thanking Executive Director Fougerousse and the Vernon Hills Park District board and staff for their work to make the recent Legislative Breakfast a success.

## 10. Commissioner Comments

A. Commissioner Robbins – nothing this evening.

J. Commissioner Sente - Vice President Sente would like the Vernon Hills Park District to consider hosting the Legislative Breakfast at our facility again and noted it was nice to have public in the audience for the meeting.

B. Commissioner Giraldo- nothing this evening.

C. Commissioner Jacobs – nothing this evening.

D. Commissioner Doerhoefer – would like to mention to the community that sometime roughly in the next month the park district will be sending out a short community survey via email and post card. Residents are encouraged to reply; we are interested in your feedback.

## 11. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 7:50 p.m.

David Doerhoefer, Park Board President

Jeff Fougerousse, Park Board Secretary



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